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| APPLICATION FOR RESEARCH PERMISSION |
| This form is used for a request to study and use the collection and archive materials of the Sámi Museum.  More information and instructions to complete the form can be found on the last page. |

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| **1. Details of the applicant (PRINT CLEARLY)** | |
| Surname, First name(s) / Sámi name | Occupation, task / position, or education |
| Address, Postal code, and City (and country) | |
| Phone number | Email address |
| Invoicing address (if not the applicant’s address) | |

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| **2. The material that the applicant requests access to** | |
| Artefact  Photograph  Audiovisual recording | 3D Model  Document  Book / Newspaper / Journal |
| More detailed description and the identifiers of the material | |

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| **3. A short description of the intended use** | |
| Data on the applicant or their closest relatives  Genealogy  Scientific research, or a thesis on Sámi culture | Historical research  Evidence required by the authorities  Other use, what: |

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| **4. Photographing, copying and/or publishing material** |
| Material will be photographed  Material will be copied  Material will be published. If yes, where:  The requested material will not be photographed, copied, or published | |

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| APPLICATION FOR RESEARCH PERMISSION (Page 2) |
| If the application for research permission concerns a scientific study, other theses, historical research, or an interview, fill in items 5–7. (page 2) For other uses, go directly to item 8. (page 3) |

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| **5. Data on the study or project** |
| Research institution, Educational institution, or Other community |
| Researcher(s) |
| Title / subject |
| Background |
| Short description of the objectives and research problems |
| Timetable |
| The role and responsibilities of the Sámi Museum Siida |
| Request for an interview with the staff of the Sámi Museum; Who? |

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| **6. Sámi and other stakeholders in the Sámi Area** |
| Community / Individual |
| How does the study or project serve the Sámi community? |

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| **7. Consent of the Sámi community for the study and the nature of the research or project in terms of ethics** |
| Have the applicants got acquainted with ethical guidelines of the Sámi Research in Finland?  Yes  No |
| Have the applicants sought and been granted informed consent to the study or project from the Sámi Parliament or a comparable stakeholder representative of the Sámi community?  Yes. The statement shall be appended to the Application for research permission  No |

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| Have the applicants performed an ethical informed review of the study or project?  Yes. The review shall be appended to the Application for research permission  No |

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| **8. Commitment** |
| I confirm that the information provided by me is correct. I will only use the material for the purpose for which permission has been granted. I will not transfer copies of the material to other players. I commit myself to not use the material to the damage or disparagement of the community or individual that the material deals with, or to the damage or disparagement of their closest family, or go against the ethical values of the Sámi Museum Siida. Furthermore, I will observe the possible immaterial rights that apply to the material in accordance with the collective rights of Indigenous peoples, and use the material in good faith. |
| **Date and Place** |
| **Signature** |
| Send the Application for research permission to the Sámi Museum Siida, to the address:  Siida/ kokoelmat  Inarintie 46  99870 Inari  Finland  Or append it to an email, address kokoelmat@samimuseum.fi. |

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| **9. Decision \*Sámi Museum Siida fills** |
| Research permit not granted  Research permit granted  Research permit granted with conditions. Conditions: |
| Date and Place |
| Attended to by |

**INSTRUCTIONS FOR COMPLETING THE FORM**

**1. Details of the applicant:** Fill in the required personal and contact data here.

**2. The material for which the Applicant requests research permission:** Describe the nature of the material, and, if possible, tell the object and photograph identifiers. You can look at artefacts in advance online, at http://siida.finna.fi, where you will also find the identifiers for your application.

Examples:

* beska; SÁ2370: 3
* guksi; SÁ2274: 2
* Jouni Helander’s collection (photographs)

**3. Short description of the intended use:** Tell your reasons for wanting to study the collections of the Sámi Museum. We ask you to explain the intended use of the material so that we can meet the needs of our customers and assess whether we can grant access to our material.

By scientific research we mean research that is at least at the level of a doctoral thesis. Exception applies to the theses of the culture and traditional program students at the Sámi Education Institute and the other universities and vocational schools in the Sámi Area.

**4. Photographing, copying and/or publishing material:** Mark here if you want to photograph or copy material. If you want to publish photographs, you need to append an agreement concerning the publication of photographs in this application; our staff will provide you more information on this.

**5.–7. Data on the study or project:** Fill in the items 5–7 extremely carefully, if the intended use of the material concerns a scientific or historical study or a thesis on Sámi culture, or the application contains an interview request. If not, you can go directly to item 8 in the form.

As concerns research projects, we require that the Sámi not be only an object of research but rather an active player; we also require that research strengthen the right of the Sámi to self-determination and their collective rights to their cultural heritage as an indigenous people.

Therefore, we want to see how granting permission to use material in research will serve the Sámi or stakeholders in the Sámi Area, and to have a look at the ethical informed review on the intended use of the material, if the request for a review has not been submitted to the Sámi Parliament or a comparable stakeholder representing the Sámi community.

**8. Commitment:** The ones given research permission commit themselves to use the accessed information only for the purpose for which permission has been granted, to not transfer copies to other players, to observe the conditions of permission, and to treat the material properly in accordance with the guidelines provided by the Sámi Museum Siida.

**9. Decision:** The granting of research permission will be based on the information provided in this application, so we warmly recommend filling in the application carefully. The decision will be final.